

Millwood Public Schools 6724 Martin L. King Oklahoma City, OK 73111	Adopted: 4/2/90 Revised: Policy: E-02
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HAZARD COMMUNICATION PROCEDURES

The Millwood School Board of Education hereby declares its concern for the safety of the district's employees, and pledges to initiate whatever programs reasonably required to insure this safety.

Millwood Public School District I-037 complies with the OSHA Hazard Communication Standard, Title 29 Code of Federal Regulations 1910.1200, by compiling a hazardous chemicals list, by using Material Safety Data Sheets (MSDA's), by ensuring that containers are labeled, and by providing employee training. This program applies to all work operations in the district where employees may be exposed to hazardous substances under normal working conditions or during an emergency situation.

The Board of Education hereby confers to the Superintendent of Schools the responsibility for compliance with all applicable health, safety and fire building code regulations within this district; this board also confers to the superintendent the power to establish such procedures as shall be necessary to the issues outlined below, and these procedures shall be on file and be a permanent part of this policy and changed as required with applicable local, state and federal rules, regulations and laws.

RECORDKEEPING

The district will maintain and make available to its employees such chemical hazard information as required, including, but not limited to MSDSs, and CLIS.

The district will maintain and make available to its employees such accident and safety reports as required.

The district will report any health and safety information as required to the appropriate governing agency upon request.

PLACARDING AND MATERIAL HANDLING

The district will work with the local fire authority to identify hazards and placard as required.

The district will maintain proper labeling and storage of containers of hazardous substances.

The district will provide all necessary personal protective equipment for employee safety.

EMPLOYEE TRAINING

- A. The district will conduct such training as needed to familiarize each employee with the hazards of that employee's position.
- B. Such training will be conducted at least annually and as needed for specific situations.