

Millwood Public Schools 6724 Martin L. King Oklahoma City, OK 73111	Adopted: 2-1-99	Policy: B-20
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## ADMINISTRATION IN ABSENCE OF POLICY

Upon the recommendation of the administrator, the Board of Education will adopt general and personnel policies to serve as a basis for the administration of the school and as a guide to the administrator and other employees in conducting their respective duties. The policies will be in published form and available to employees, patrons, and the State Department of Education. School board policies will be updated annually.

In cases where action must be taken involving the operation of the school district and where not guidelines have been established by Board of Education policy, the superintendent will have the authority to act. In such cases, the superintendent shall use his/her own best judgement based on what he/she believes the policy would be if it existed. Such emergency policy decisions will be reported to the president as soon as practical and to the Board of Education at its next meeting. The Board will then determine whether a permanent policy should be established.