

AGENDA
MILLWOOD BOARD OF EDUCATION
October 1, 2007
COMMONS AREA, ARTS ACADEMY
6700 MARTIN L. KING AVENUE
OKLAHOMA CITY, OKLAHOMA 73111-7999

As required by Title 25 of the Oklahoma Statutes, Section 311, notice is hereby given that the Board of Education of Independent School District No. 37, Oklahoma County, Oklahoma, will hold a Regular session on October 1, 2007, at 6:00 p.m., at the Arts Academy Commons, Millwood Public Schools, 6700 Martin L. King Avenue, Oklahoma City, Oklahoma.

CALL TO ORDER
INSPIRATIONAL EXPRESSION
PLEDGE OF ALLEGIANCE
ROLL CALL

1. APPROVAL OF AGENDA

2. APPROVAL OF PREVIOUS MINUTES

September 10, 2007, Regular Meeting Minutes

3. STATEMENT(S) OF PUBLIC CONCERN

4. RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENT(S)

5. PUBLIC HEARING

Public Hearing for the purpose of accepting comments and for holding an open discussion, including answering of questions on the proposed Independent School District Number 37, Oklahoma County, Oklahoma, 2007-2008 Budget.

6. SUPERINTENDENT'S REPORT

A. Vote to approve Millwood Board of Education regular meeting dates for year 2008

ACTION _____

B. Vote to appoint the following persons to the Professional Development Committee for school year 2007-2008

| <u>Name</u> | <u>Position</u> |
|------------------------|---------------------|
| Sarah Cowan | Teacher |
| Sergeant Calvin DeBose | Support |
| Romelda Green | Parent |
| Christine Harrison | Administrator |
| Joy Hayes | Teacher |
| Mat Little | Teacher |
| Tammi Mitchell | Counselor |
| Lavinnie Moore | Teacher/Coordinator |
| Gwendolyn Wilson | Teacher |
| Sharon Woodard | Teacher |
| Lachelle Woods | Parent |

ACTION _____

C. Vote to designate the following district employees and contractors, as representatives of the district as listed for school year 2007-2008:

| <u>Name</u> | <u>Position</u> |
|---|---|
| Beauford Kelley | Purchasing Agent Payroll Administrator and Encumbrance Clerk Child Nutrition Custodian |
| Denise Smith | Commodities Manager |
| Mary Miller | Minutes Clerk for BOE |
| Cynthia Griffin | Deputy Minutes Clerk for BOE |
| Ricardo Gaines, Christine Harrison, Michael Prior | Activity Fund Custodians and Attendance Officers |
| Janet Nolan, Cynthia Griffin, Shannon Hayes | Statistical Data Managers |
| Linda Gabriel | Educational Equity Officer |

ACTION _____

7. TREASURER'S REPORT

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent docket consists of the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate category and identified individually by alphabet.

8. PERSONNEL

Recommend that the following persons be employed as of the effective date specified; and that contracts or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District by the superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements, and resignations.

A. CERTIFIED PERSONNEL EMPLOYMENTS

| <u>Name</u> | <u>Position/Site</u> | <u>Salary</u> | <u>Effective Date</u> |
|---------------------|---------------------------|---------------|-----------------------|
| Nemat Samadzadeh | Advanced Math/High School | \$32,996.32 | September 19, 2007 |
| Valerie N. Heavener | Kindergarten/PreK-8 | \$29,325.75 | October 9, 2007 |

ACTION _____

B. SUPPORT PERSONNEL EMPLOYMENTS

| <u>Name</u> | <u>Position/Site</u> | <u>Salary</u> | <u>Effective Date</u> |
|---------------------|----------------------------|---------------|-----------------------|
| Michelle L. Fausett | Instructional Asst./PreK-8 | \$15,806.28 | September 26, 2007 |

ACTION _____

9. APPROVAL OF ENCUMBRANCES AND PAYROLL 2007-2008

| | | |
|---|--|--------------|
| General Fund # 11 (General Operation) # 152 through 212 | | \$119,145.40 |
| General Fund # 11 (Payroll) # 70130 through 70133 | | \$47,231.99 |
| Child Nutrition #22 # 1 through 3 | | \$300,325.14 |
| Bond Fund #33 # 10 through 13 | | \$20,445.95 |
| Bond Fund #34 # 2 through 3 | | \$700.00 |

ACTION _____

10. PROPOSED GENERAL BUSINESS

- A. Vote to approve destruction of all claims, warrants, contracts, purchase orders and any other financial records, or documents including those relating to school activity funds, on file or stored in the offices of the district for a period of longer than five (5) years. (700-5-12)

ACTION _____

- B. Vote to approve 2007-2008 Activity Fund Accounts, fund-raising activities, and purposes for which the monies raised can be spent

ACTION _____

- C. Vote to dispose of unused, unwanted and old textbooks

ACTION _____

- D. Vote to approve out-of-district travel for Mae Stevenson, FCCLA sponsor, five (5) student FCCLA members and three (3) chaperones to attend the 2007 National FCCLA Cluster Conference in Atlanta, Georgia November 8-12, 2007 at no cost to the district.

Encumbrance #213 Fund #11 \$670.00

ACTION _____

- E. Vote to approve out-of-district travel for Mr. Shannon Hayes and two teachers to attend the Acellus Certification and Training Conference in Kansas City, Kansas, October 10 and 11, 2007

Encumbrance #214 through #218 Fund #11 \$1,826.00

ACTION _____

11. PROPOSED BOARD POLICY

Board Policy E-03, Disaster/Emergency Plans (Amended)

It is recommended the Board vote to adopt proposed Board Policy E-03, Disaster/Emergency Plans, and accompanying regulations

ACTION _____

12. PROPOSED BOARD POLICIES (FIRST READING)

E-07-R2, Use of School Property
E-07-R3, Facility Rental Regulations
E-07-R4, Request/Agreement for Use of School Property

13. **PROPOSED EXECUTIVE SESSION**

Note: In accordance with Section 307 of the Open Meeting Law, this session is restricted to Board Members and applicable personnel only. Any vote(s) or action(s) as a result thereof shall be made in Open Session following the closed Executive Session.

A. **Vote to convene in executive session to discuss negotiations concerning the following employee groups: Millwood Federation of Teachers, Local 3880; Millwood Federation of School Employees, Local 3880; administrators; and professional/paraprofessional employees for 2007-2008**

ACTION _____

B. **Vote to reconvene in regular session**

ACTION _____

14. **UNFINISHED BUSINESS**
***NEW BUSINESS**

15. **BOARD MEMBER COMMENTS**

16. **VOTE TO ADJOURN**

ACTION _____

*New Business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

This agenda was posted at 5:00 p.m. on the 27th day of September 2007, at the Superintendent's Office, and notice of this meeting was given to the Oklahoma County Clerk on October 11, 2006.

Mary C. Miller, Executive Assistant to the Superintendent