

**Millwood Board of Education Regular Meeting Minutes
October 5, 2009**

The Millwood Board of Education met in a regular meeting on September 8, 2008 at 6:00 p.m. in the Millwood Arts Academy Commons, 6700 Martin Luther King Avenue, Oklahoma City. Mrs. Frances Percival presided and the following Board members, staff and guests were present: Mary Tomlin, Dr. Gloria Griffin, Christopher J. Harrison, Nannette Thomas, Christine Harrison, Linda Gabriel, Beauford Kelley, Deputy Anthony Jackson, Beth Eppler, Tina Colbert, Benita Robinson, Paquta Colbert, Cindy Glenn

CALL TO ORDER

The meeting was called to order by Board President Frances Percival, at 6:00 p.m.

INSPIRATIONAL EXPRESSION

Inspirational expression was given by Frances Percival.

PLEDGE OF ALLEGIANCE

Frances Percival led those in attendance.

ROLL CALL

The roll was called by Cindy Glenn, assistant minutes clerk. Mr. Provo and Ms. Jackson were absent. The president noted a quorum was present.

1. APPROVAL OF AGENDA

A motion was made by Christopher J. "Chris" Harrison and seconded by Mary Tomlin to approve the agenda.

Motion carried by the following vote:

AYE: Christopher J. "Chris" Harrison, Mary Tomlin, Frances Percival
NAY: None

2. APPROVAL OF PREVIOUS MINUTES

September 14, 2009 Regular Meeting Minutes

A motion was made by Christopher J. "Chris" Harrison and seconded by Mary Tomlin to approve the minutes of September 14, 2009 regular meeting.

Motion carried by the following vote:

AYE: Christopher J. "Chris" Harrison, Mary Tomlin, Frances Percival,
NAY: None

3. STATEMENT(S) OF PUBLIC CONCERN

None.

4. RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENT(S)

A performance by the Sapphires dance team was given. They performed under the direction of Beth Eppler.

Linda Gabriel, PreK-8 vice-principal, made the following announcements:

The 'I Can Learn' grant was approved for 7th and 8th grades. This will add new lap tops for the 'I Can Learn' program.

There will be a PTA meeting and BBQ dinner on October 29th, 2009.

The Brotherhood of Development had their first meeting. "Dads and Donuts".

Red Ribbon week will be October 26th-30th 2009.

Christine Harrison, Arts Academy principal, made the following announcements:

The "I Walk to School Day" was given to Jamie Nievar to plan. She contacted the company and ordered the crowns that will be worn by each student. The classes will walk from Millwood to Tinsel Town Theater. Coach Ollison will speak to the students about the importance of staying physically fit.

The school resource officers will accompany the students on their walk. Parents and teachers will also participate.

Millwood band hosted the UCO band night.

The Arts Academy held its annual 'Grandparents Day' on September 24th, 2009. There were 183 in attendance. The 9th grade academy will attend a mentoring meeting led by Dr. Frank Wilson, on October 12, 2009.

5. PUBLIC HEARING

Public Hearing for the purpose of accepting comments and for holding an open discussion, including answering of questions on the proposed Independent School District Number 37, Oklahoma County, Oklahoma, 2009-2010 Budget, was held. Beauford Kelley provided an overview of the proposed budget.

6. SUPERINTENDENT'S REPORT

Dr. Griffin shared with the Board the first day of H1N1 Immunization Plan. Millwood Public School will serve as a Clinical Service Site for Oklahoma City County Health Department (OCCHD) in cooperation with Langston University of Nursing. The tentative date is Thursday, November 11, 2009. Immunizations will begin at 8:30 a.m. until 4:00 p.m.

Dr. Griffin announced a letter of approval for the Millwood Technology Plan for Schools and Libraries Universal Service Program had been received.

A. Vote to approve Millwood Board of Education regular meeting dates for year 2010.

A motion was made by Mary Tomlin and seconded by Christopher J. "Chris" Harrison to approve the regular meeting dates.

Motion carried by the following vote:

AYE: Christopher J. "Chris" Harrison, Mary Tomlin, Frances Percival
NAY: None

- B. Vote to approve the Professional Development Report and the appointment of the following persons to the Professional Development Committee for school year 2009-2010**

Name	Position
Judy Altom	Teacher
Helen Bennett	Teacher
Christine Harrison	Administrator
Gary Hoeffken	Teacher
Megan McElroy	Teacher
Tammi Mitchell	Counselor
Lavinnie Moore	Teacher/Coordinator
Sharon Nephew	Support
Onita Parker	Parent
Gwendolyn Wilson	Teacher

Mrs. Percival inquired about the selection process. Discussion followed.

A motion was made by Mary Tomlin and seconded by Christopher J. "Chris" Harrison to Approve the Professional Development Report.

Motion carried by the following vote:

AYE: Mary Tomlin, Christopher J. "Chris" Harrison, Frances Percival
NAY: None

- C. Vote to approve a change order or addenda in the amount of twenty thousand four hundred sixty-three dollars (\$20, 463.00) to the contract price of six million three hundred eighty-two thousand two hundred ninety-one (\$6,382,291.00) with Lippert Brothers, Inc., for the new high school project**

The Board discussed the nature of the change order, previous change orders from other projects. Mr. Kelley explained the circumstances surrounding the proposed change order.

A motion was made by Christopher J. "Chris" Harrison and seconded by Mary Tomlin to Approve the change order.

Motion carried by the following vote:

AYE: Mary Tomlin, Christopher J. "Chris" Harrison Frances Percival
NAY: None

7. TREASURER'S REPORT

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent docket consists of the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate category and identified individually by alphabet.

**CASH FUND BALANCES
 OCTOBER 5, 2009
 OKLAHOMA COUNTY TREASURER FY10**

GENERAL FUND	\$169,152.31
BUILDING FUND	\$9,013.87
CHILD NUTRITION	\$30,277.34
BOND FUND	\$214,847.78
SINKING FUND	\$20,838.97
INSURANCE FUND	\$25,125.10
MAPS (OKLAHOMA CITY)	\$59.01
TOTAL	\$469,314.38

OKC AREA PUBLIC SCHOOL TRUST

OC MAPS	\$27,707.75
TOTAL	\$27,707.75

BANCFIRST

LEASE & REVENUE BONDS	\$1,160,071.35
RESERVE ACCOUNT	\$546,000.01
QUALIFIED ZONE ACADEMY BONDS	\$601,078.39
TOTAL BONDS	\$2,307,149.75
TOTAL CASH ASSETS	\$2,804,171.88

8. PERSONNEL

Recommend that the following persons be employed as of the effective date specified; and that contracts or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District by the superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements, and resignations.

A. CERTIFIED PERSONNEL RESIGNATIONS

<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
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There were no certified personnel resignations.

B. CERTIFIED PERSONNEL EMPLOYMENTS

<u>Name</u>	<u>Position/Site</u>	<u>Salary & Benefits</u>	<u>Effective Date</u>
Anita Malone	Social Studies/Arts Academy	\$36,696.86	September 21, 2009

C. SUPPORT PERSONNEL RESIGNATIONS

<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
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There were no support personnel resignations.

D. SUPPORT PERSONNEL EMPLOYMENTS

<u>Name</u>	<u>Position/Site</u>	<u>Salary & Benefits</u>	<u>Effective Date</u>
Claudine Neitzel	Classroom Aide	\$14,053.16	September 28, 2009

9. APPROVAL OF ENCUMBRANCES AND PAYROLL 2009-2010

General Fund #11 (Payroll)	#70126 - #70132	\$40,318.36
General Fund (General Operations)	#60 - #75	\$30,672.61
Building Fund #21	#9 - #15	\$ 3,174.18
Child Nutrition	#3 - #5	\$ 607.35

10. PROPOSED GENERAL BUSINESS

- A. **Vote to approve a contract between Independent School District Number 37, Oklahoma County, Oklahoma, and Oklahoma State Board of Career and Technology Education for Secondary Career and Technology Education programs for school year 2009-2010**
- B. **Vote to approve destruction of all claims, warrants, contracts, purchase orders and any other financial records, or documents including those relating to school activity funds, on file or stored in the offices of the district for a period of longer than five (5) years (700-5-12)**
- C. **Vote to approve out-of-district travel for Mae F. Stevenson, FCCLA sponsor, four (4) student FCCLA members and two (2) adult chaperones to attend the National FCCLA Cluster Leadership Meeting in Louisville, Kentucky, November 20-22, 2009, at cost not to exceed seven hundred dollars for instructor, general fund, and five hundred fifty dollars per person from FCCLA sub activity account**

Encumbrance #75	\$542.00
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- D. **Vote to dispose of unused, unwanted and old textbooks**
- E. **Vote to approve a contract between Independent School District Number 37, Oklahoma County, Oklahoma, and Salient Health, Inc., a Georgia corporation, in an amount not to exceed twenty-six thousand dollars (\$26, 000.00) for speech therapy services**

A motion was made by Christopher J. "Chris" Harrison and seconded by Mary Tomlin to approve items 8 through 11 as provided under the consent agenda.

Motion carried by the following vote:

AYE: Christopher J. "Chris" Harrison, Mary Tomlin, Frances Percival
 NAY: None

12. UNFINISHED BUSINESS
***NEW BUSINESS**

None

13. BOARD MEMBER COMMENTS

Mrs. Percival commented on approval of the Technology Plan and reminded members of upcoming Board development opportunities.

14. VOTE TO ADJOURN

A motion was made by Christopher J. "Chris" Harrison and seconded by Mary Tomlin to adjourn the meeting at 7:22 p.m.

Motion carried by the following vote:

AYE: Christopher J. "Chris" Harrison, Mary Tomlin, Frances Percival,

NAY: None

Frances M. Percival, President

Christopher J. "Chris, Harrison, Deputy Clerk

Mary Tomlin, Member

Cynthia Glenn, Deputy Minutes Clerk