

**AGENDA**  
**MILLWOOD BOARD OF EDUCATION**  
**May 3, 2004**  
**COMMONS AREA, MIDDLE SCHOOL**  
**6700 MARTIN L. KING AVENUE**  
**OKLAHOMA CITY, OKLAHOMA 73111-7999**

As required by Title 25 of the Oklahoma Statutes, Section 311, notice is hereby given that the Board of Education of Independent School District No. 37, Oklahoma County, Oklahoma, will hold a Regular session on May 3, 2004, at 6:30 p.m., at the Millwood Middle School Commons, Millwood Public Schools, 6700 Martin L. King Avenue, Oklahoma City, Oklahoma.

**CALL TO ORDER**  
**INSPIRATIONAL EXPRESSION**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

1. **APPROVAL OF AGENDA**
2. **APPROVAL OF PREVIOUS MINUTES**  
April 5, 2004
3. **STATEMENT(S) OF PUBLIC CONCERN**
4. **RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENT(S)**

2003-2004 Valedictorian and Salutatorian Recognition	Valedictorian: Joy Morgan Salutatorian: Samara Buckner
Oklahoma Coaches Association All-State	Ananias Hawkins
Jim Thorpe All Star/Youth Leadership Exchange	Mayjor Connelly
State Regents Academic Award Youth Leadership Exchange	Chastin Counts
State Regents Oklahoma Scholars Recognition Program 2004	Shaneice Vick Cheryse Bryant
Urban Jim Thorpe All Star Team	Jerrell Morton
Southern Regional Education State Career & Technical Education Consortium Award of Educational Achievement	Jennifer Lindsey
The Oklahoma Chapter National Football Foundation and College Hall of Fame 2004 Scholar Athlete Award	De'Shaun Thornton
Explore 2003-2004 Oklahoma Regents Scholar Recognition Roster	Diamond Dixon Jonathan Hurst Austin Johnson Chris Lambeth

**SUPERINTENDENT'S REPORT:**

**School District Performance**

- 5. Health Care Report - Donna Meesey, District Nurse
- Special Education Report - Beverly Williams, Elementary School Counselor
- Capitol Improvement - Beauford Kelley, Business Manager
- OHLAP Report - Tiffany Craine, High School Counselor
- Nannette Thomas, High School Assistant Principal
- Bobby Upshaw, High School Principal
- Richard Smith, Middle School Counselor

- 6. Vote to renew the Financial Advisory Services Contract with Stephen H. McDonald & Associates, Inc.

ACTION \_\_\_\_\_

- 7. Vote on a resolution determining the maturities of, and setting a date, time and place for sale of the \$490,000.00 General Obligation Combined Purpose Bonds of the School District voted and approved on October 9, 2001

ACTION \_\_\_\_\_

8. TREASURER'S REPORT

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent docket consists of the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate category and identified individually by number.

PERSONNEL

Recommend that the following persons be employed as of the effective date specified; pending successful felony records check results and that contracts or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District by the superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements, and resignations

CERTIFIED PERSONNEL RESIGNATIONS

	<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
9.	Kristin Hollingsworth	4 <sup>th</sup> Grade Teacher/Elementary School	May 28, 2004

ACTION \_\_\_\_\_

10.	Kristina Morris	Special Education/Middle School	May 28, 2004
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ACTION \_\_\_\_\_

CERTIFIED PERSONNEL RETIREMENTS

	<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
11.	Nathan McGuire	Principal/Middle School	June 30, 2004

ACTION \_\_\_\_\_

SUPPORT PERSONNEL RESIGNATIONS

	<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
12.	Danielle Harris	Classroom Assistant/Elementary School	April 13, 2004

ACTION\_\_\_\_\_

13.	Carolyn Smallwood	Office Manager/Elementary School	June 17, 2004
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ACTION\_\_\_\_\_

**CERTIFIED PERSONNEL TERMINATIONS**

	<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
14.	Sonya Green	Teacher/Elementary	May 28, 2004

ACTION\_\_\_\_\_

**CERTIFIED SUMMER EMPLOYMENTS**

	<u>Name</u>	<u>Position/Site</u>	<u>Salary</u>	<u>Effective Date</u>
15.	Beverly Williams	Summer School Principal	\$2200.00	June 1, 2004

ACTION\_\_\_\_\_

**CERTIFIED PERSONNEL CONTINUING CONTRACTS**

	<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
16.	Jason Dallas Burkhart	Drama Teacher/Elementary	August 18, 2004

ACTION\_\_\_\_\_

**SUPPORT PERSONNEL (TEMPORARY) EMPLOYMENTS**

	<u>Name</u>	<u>Position/Site</u>	<u>Salary</u>	<u>Effective Date</u>
17.	Patrice Furman	Paraprofessional/Linkages 21	\$10.00 per Hr.	April 5, 2004

ACTION\_\_\_\_\_

18.	Quita Bonner-Lemons	Paraprofessional/Linkages 21	\$10.00 per Hr.	April 5, 2004
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ACTION\_\_\_\_\_

19. **APPROVAL OF ENCUMBRANCES AND PAYROLL 2003-2004**

General Fund #11	731 - 776	\$52,643.92
Building Fund #21	75 - 80	\$2,975.53
Bond Fund #34	70 - 74	\$9,748.52

ACTION\_\_\_\_\_

**PROPOSED PURCHASING AND GENERAL BUSINESS**

20. **Vote to enter into a contract agreement between Yadon and Putnam and Independent School District Number 37, Oklahoma County, Oklahoma, to provide an annual audit of the**

financial statements as of and for the year ending June 30, 2004, and to prepare the 2004-2005 Estimate of Needs

ACTION \_\_\_\_\_

21. Vote to take action on a resolution giving the Oklahoma County Treasurer's Office authority to invest monies for Independent School District Number 37, Oklahoma County, Oklahoma, upon instruction of the Superintendent

ACTION \_\_\_\_\_

22. Consider the approval of applications for transfer for non-resident students for the 2004-2005 school year

ACTION \_\_\_\_\_

23. Vote to approve the disposal of out-dated used textbooks and library books located at the Millwood Middle School

ACTION \_\_\_\_\_

24. Vote to approve out-of-district travel for Jayme Carroll and Nannette Thomas to attend the High Schools That Work Special Transition Project Curriculum Development Inservice in Lawton, Oklahoma May 11 and 12, 2004, at a cost not to exceed \$450.00

Encumbrance Number 777, 778 and 779 Fund 11 = \$399.58

ACTION \_\_\_\_\_

25. **BOARD POLICIES**

Board Policy G-16, Staff-Student Relationship (First Reading)

Vote to approve revised Board Policy E-08, Internet and Electronic Resources

ACTION \_\_\_\_\_

26. **UNFINISHED BUSINESS**

27. **\*NEW BUSINESS**

28. **BOARD MEMBER COMMENTS**

29. **VOTE TO ADJOURN**

"New Business" is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

This agenda was posted at 5:00 p.m. on the 29<sup>th</sup> day of April 2004 at the Superintendent's Office, and notice of this meeting was given to the Oklahoma County Clerk on October 14, 2003.

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Mary Miller, Executive Assistant to the Superintendent