

AGENDA
MILLWOOD BOARD OF EDUCATION
June 7, 2004
COMMONS AREA, MIDDLE SCHOOL
6700 MARTIN L. KING AVENUE
OKLAHOMA CITY, OKLAHOMA 73111-7999

As required by Title 25 of the Oklahoma Statutes, Section 311, notice is hereby given that the Board of Education of Independent School District No. 37, Oklahoma County, Oklahoma, will hold a Regular session on June 7, 2004, at 6:30 p.m., at the Millwood Middle School Commons, Millwood Public Schools, 6700 Martin L. King Avenue, Oklahoma City, Oklahoma.

CALL TO ORDER
INSPIRATIONAL EXPRESSION
PLEDGE OF ALLEGIANCE
ROLL CALL

1. **APPROVAL OF AGENDA**

2. **APPROVAL OF PREVIOUS MINUTES**
April 27, 2004, Special Meeting
May 3, 2004, Regular Meeting
May 11, 2004, Special Meeting
May 25, 2004, Special Meeting

3. **STATEMENT(S) OF PUBLIC CONCERN**

4. **RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENT(S)**

SUPERINTENDENT'S REPORT

5. **2004-2005 District Performance Report**
MESSA Report - Mrs. Christine Harrison, Principal
Millwood High School - Mr. Bobby Upshaw, Principal
Middle School Report - Mr. Nathan McGuire, Principal
Linkages 21 Report - Mr. Michael Cozart
Student Assessment - Mrs. Nannette Thomas, Test Coordinator

6. **Vote to approve application for approval of Temporary Appropriations for the fiscal year 2004-2005**

ACTION _____

7. **Vote to approve proposed cooperative agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and Independent School District Number 14, Logan County, Oklahoma, (Coyle Public School District) for the use of FY2005 Carl D. Perkins allocation**

ACTION _____

8. **Vote to approve a joint program agreement between Francis Tuttle Technology Center District Number 21 and Independent School District No. 037, Oklahoma County, Oklahoma, pursuant to 70.O.S. §5-117 (c) in to provide a Pre-Engineering Academy to Millwood Students**

ACTION _____

9. Vote to approve request to the Oklahoma State Department of Education for deregulation from the Governmental Accounting Standards Board (GASB) Statement #34 audit format and seek permission to continue submitting financial statement in a format established by the State Department of Education

ACTION _____

10. TREASURER'S REPORT

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent docket consists of the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate category and identified individually by alphabet.

PERSONNEL

Recommend that the following persons be employed as of the effective date specified; and that contracts or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District by the superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements, and resignations.

CERTIFIED PERSONNEL (RESIGNATIONS)

	<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
11.	Shannon Worley	2 nd Grade/Elementary	May 24, 2004

ACTION _____

CERTIFIED (TEMPORARY) EMPLOYMENTS

	<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective Date</u>
12.	Beverly J. Williams	Assistant Principal/Elementary	\$59,771.31	July 29, 2004

ACTION _____

13. SUMMER SCHOOL EMPLOYMENTS

	<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective Date</u>
	Susan Hollar	Algebra I/High School	\$15.00 hr.	June 1, 2004
	Tommie Alexander	Science Teacher/Middle School	\$15.00 hr.	June 1, 2004
	Joseph Biddle	Math/Middle School	\$15.00 hr.	June 1, 2004
	Lavinnie Winn-Moore	Social Studies/Middle School	\$15.00 hr.	June 1, 2004
	Debra Smith	Language Art/Middle School	\$15.00 hr.	June 1, 2004
	Yolanda Cato	2-3/Elementary	\$15.00 hr.	June 1, 2004
	Barbara Jones	4-5/Elementary	\$15.00 hr.	June 1, 2004
	Elizabeth Masson	K-1/Elementary	\$15.00 hr.	June 1, 2004
	Jennifer Tate	2-3/Elementary	\$15.00 hr.	June 1, 2004
	Beretha Wortham	4-5/Elementary	\$15.00 hr.	June 1, 2004
	Lisa Griffin	Summer Camp	\$15.00 hr.	June 1, 2004
	Christa Nelson	Summer Camp	\$15.00 hr.	June 1, 2004
	Jimmy Phillips	Summer Camp	\$10.00 hr.	June 1, 2004
	Kelley Temes	Summer Camp	\$15.00 hr.	June 1, 2004
	Rosalee C. Coates	Special Education Paraprofessional	\$10.00 hr.	June 1, 2004
	Tonye Barnes	Drama Teacher/Arts Institute	\$15.00 hr.	June 1, 2004
	Dianne McMains	Project Coordinator/Arts Institute	\$15.00 hr.	June 1, 2004
	Marilyn Sterling	Visual Art/Arts Institute	\$15.00 hr.	June 1, 2004

Cynthia Tyson	Music/Arts Institute	\$15.00 hr.	June 1, 2004
Jason Hershel	Student Intern/Linkages 21	\$400.00	June 7, 2004
Brandi Meals	Student Intern/Linkages 21	\$400.00	June 7, 2004
Courtney Youngblood	Student Intern/Linkages 21	\$400.00	June 7, 2004
D'Keisha Young	Student Intern/Linkages 21	\$400.00	June 7, 2004
Jazzmin Porter	Student Intern/Linkages 21	\$400.00	June 7, 2004
Erika Pasley	Student Intern/Linkages 21	\$400.00	June 7, 2004
Ashley Noel	Student Intern/Linkages 21	\$400.00	June 7, 2004
Kiara Lusk	Student Intern/Linkages 21	\$400.00	June 7, 2004
Courtnee Hatchett	Student Intern/Linkages 21	\$400.00	June 7, 2004

ACTION _____

14. To discuss and vote on request from Jason Burkhart to utilize the district's Sick Leave Bank

ACTION _____

15. To discuss and vote on request from Sandra Masopust to utilize the district's Sick Leave Bank

ACTION _____

16. APPROVAL OF ENCUMBRANCES AND PAYROLL

General Fund #11	#780 - #847	\$90,615.95
Building Fund #21	# 81 - 92	\$14,669.71
Child Nutrition #22	# 96 - 100	\$13,750.00
Bond Fund 34	# 75 - 76	\$27,302.20
Insurance Fund 76	# 1	\$63,746.22

ACTION _____

PROPOSED PURCHASING AND GENERAL BUSINESS

17. CONTRACTS

- A. Vote to approve the renewal of the lease purchase of computer hardware and software for the fiscal year ending June 30, 2005, as required under the provisions of the equipment lease/purchase agreement dated September 8, 1998, between Independent School District Number 37, Oklahoma County, Oklahoma, and Marshall and Ilsley Trust, West Bend, Wisconsin

ACTION _____

- B. Vote to renew a Resolution approving and affirming an installed energy-saving equipment lease/purchase agreement with the Marshall and Ilsley Trust, West Bend, Wisconsin, and authorize the execution of same; acknowledging assignment of lessor's interest in installed energy saving equipment lease/purchase agreement; designating lease transaction as a qualified tax-exempt obligation; and authorizing school district officials to execute any and all necessary documents in connection with the aforementioned transactions

ACTION _____

- C. Vote to contract with Honeywell, Inc., for the support and maintenance of the energy-saving equipment leased from Marshall and Ilsley Trust, West Bend,

Wisconsin

ACTION _____

- D. Vote to contract with Precision Testing Laboratories for asbestos operations and maintenance for 2004-2005 school year, contract amount not to exceed \$900.00

ACTION _____

- E. Vote to enter into an agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and the City of Oklahoma City, a Municipal Corporation, to place a crossing guard at designated location at a cost not to exceed \$1,000.00 for school year 2004-2005

ACTION _____

- F. Vote to renew proposed lease agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and Pitney Bowes for school year 2004-2005 for an annual amount not to exceed \$9,690.00, effective July 1, 2003

ACTION _____

- G. Vote to approve contract agreement with LifeTouch National School Studios and Millwood Middle and Millwood Elementary Schools for school year 2004-2005

ACTION _____

- H. Vote to approve an agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and The Center for Education Law, Inc., an Oklahoma Professional Corporation, school year 2004-2005

ACTION _____

- I. Vote to make application to renew membership with Oklahoma State School Boards Association (OSSBA) for school year 2004-2005

ACTION _____

- J. Vote to approve a contract between Independent School District Number 37, Oklahoma County, Oklahoma, and State of Oklahoma Department of Human Services for Child Care Provider reimbursements for school year 2004-2005

ACTION _____

- K. Vote to designate the following district employees to represent the district as listed for school year 2004-2005; purchasing agent, Beauford Kelley; payroll administrator, Beauford Kelley; activity fund custodian/manager, Jackie Powell; Child Nutrition Services fund custodian, Mildred Hornbeak; federal program administrator, Dr. Gloria Griffin; minutes clerk for Board of Education, Mary Miller; deputy minutes clerk for Board of Education, Jackie Powell; activity fund custodians and attendance officers Christine Harrison, Nannette Thomas, Bobby Upshaw; education equity officer, Nannette Thomas

ACTION _____

- L. Vote to approve an agreement between Rose State College Federal Work-Study Program and Independent School District Number 37, Oklahoma County, Oklahoma, through Linkages 21 Program

ACTION _____

- M. Vote to approve 2004-2005 Memorandum of Understanding between the Oklahoma School-to-Work Office and Millwood High School to work together toward the common purpose of the High Schools That Work program in support of the Oklahoma School-to-Work System

ACTION _____

- N. Vote to authorize Superintendent to request career technical education funds to provide financial support for career and technical education activities related to the High Schools That Work Demonstration Site (Millwood High School)

ACTION _____

- O. Vote to approve the renewal of the lease purchase of an Energy Management System for the fiscal year ending June 30, 2005 as required under the provisions of the Equipment Lease/Purchase Agreement dated December 6, 1999 and Government Leasing Company

ACTION _____

- P. Vote to adopt an agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and Dogs Against Drugs, Inc., for the 2004-2005 school year

ACTION _____

- Q. Vote to approve the Cooperative Letter of Agreement between the Community Action Agency of Oklahoma City, Oklahoma and Independent School District Number 37, Oklahoma County, Oklahoma

ACTION _____

- R. Vote to adopt a resolution designating Forrest "Butch" Freeman as the Treasurer for Millwood Public School District for school year 2004-2005

ACTION _____

18. BOARD POLICIES

(FIRST READING)

Dispensing Medication, J-10 (Revision)
Medication Given At School, J-10-R1 (New)
Medication: Administering To Students Authorization, J-10-R2 (New)
Parental Authorization To Administer Medicine, J-10-R3 (New)
Physician'S Authorization for Self Administration of Medication At School, J-10-R4 (New)
Administering Student Medication Log, J-10-R5 (New)
Medication: Self-Administration of Inhaled Asthma Medication, J-11 (New)
Physician's Authorization for Self Administration of Asthma Medication
At School, J-11-R1 (New)

- A. Vote to approve proposed correction to Staff-Student Relationship Policy G-16

ACTION _____

19. UNFINISHED BUSINESS
20. *NEW BUSINESS
21. BOARD MEMBER COMMENTS

22. VOTE TO ADJOURN

*"New Business" is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

This agenda was posted at 5:00 p.m. on the 3rd day of June 2004 at the Superintendent's Office, and notice of this meeting was given to the Oklahoma County Clerk on October 14, 2003.

Mary Miller, Executive Assistant to the Superintendent