

AGENDA
MILLWOOD BOARD OF EDUCATION
June 28, 2004
COMMONS AREA, MIDDLE SCHOOL
6700 MARTIN L. KING AVENUE
OKLAHOMA CITY, OKLAHOMA 73111-7999

As required by Title 25 of the Oklahoma Statutes, Section 311, notice is hereby given that the Board of Education of Independent School District No. 37, Oklahoma County, Oklahoma, will hold a Regular session on June 28, 2004, at 6:30 p.m., at the Millwood Middle School Commons, Millwood Public Schools, 6700 Martin L. King Avenue, Oklahoma City, Oklahoma.

CALL TO ORDER
INSPIRATIONAL EXPRESSION
PLEDGE OF ALLEGIANCE
ROLL CALL

1. **APPROVAL OF AGENDA**
2. **APPROVAL OF PREVIOUS MINUTES**
June 7, 2004, Regular Meeting
3. **STATEMENT(S) OF PUBLIC CONCERN**
4. **RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENT(S)**

SUPERINTENDENT'S REPORT

5. **Millwood Elementary School Arts Academy (MESAA)** - Dianne McMains
6. **TREASURER'S REPORT**

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent docket consists of the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate category and identified individually by alphabet.

PERSONNEL

Recommend that the following persons be employed as of the effective date specified; and that contracts or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District by the superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements, and resignations.

CERTIFIED (TEMPORARY) EMPLOYMENTS

	<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective Date</u>
7.	Tammi S. Mitchell	Elementary Counselor	\$35,880.60	August 6, 2004
				ACTION_____
8.	Kelley Temes	Professional Development Coordinator	\$1,500.00	July 1, 2004
				ACTION_____

CERTIFIED (TEMPORARY) EMPLOYMENTS (continued)

	<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective Date</u>
9.	Anna S. Warner	4 th Grade Teacher/Elementary	\$34,140.76	August 12, 2004 ACTION_____
10.	Sharon D. Woodard	Kindergarten Teacher	\$29,812.79	August 12, 2004 ACTION_____

SUPPORT PERSONNEL (TEMPORARY EMPLOYMENTS)

	<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective Date</u>
11.	Ravonda L. Booker	Office Manager/Elementary School	\$22,737.69	July 29, 2004 ACTION_____
12.	Cynthia S. Griffin	Office Clerk/Elementary School	\$19,184.49	August 6, 2004 ACTION_____

13. **APPROVAL OF ENCUMBRANCES AND PAYROLL 2003-2004**

General Fund #11	#849 - 878	\$73,084.59
Building Fund #21	# 93 - 97	\$5,337.50
Child Nutrition #22	#101 - 116	\$56,685.15
Bond Fund 34	# 78 - 83	\$54,771.81

APPROVAL OF ENCUMBRANCES AND PAYROLL 2004-2005

General Fund #11	#1 - 12 and #15	\$719,348.59
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ACTION_____

PROPOSED PURCHASING AND GENERAL BUSINESS

14. **CONTRACTS**

A. Vote to approve a Uniform Application Agreement between Millwood Independent School District Number 37, Oklahoma County, Oklahoma, and Langston University, July 1, 2004 to June 30, 2005, for placement of university nursing students for clinical level experience

ACTION_____

B. Vote to approve contract with Kelly Staffing Services for fiscal year 2004-2005 at a cost not to exceed \$78,000.00

Encumbrance #14 Fund 11 = \$78,000.00

ACTION_____

C. Vote to approve contract agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and Charolette Myles-Nixon for comprehensive psycho-educational evaluation services at a cost not to exceed (50.00) an hour for

school year 2004-2005

ACTION _____

- D. Vote to approve contract agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and Minna Hall for psycho-educational testing services at a cost not to exceed \$50.00 per hour for 2004-2005

ACTION _____

- E. Vote to approve contract agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and Andrea Ille for physical therapist services at a cost not to exceed (\$50.00) per hour school year 2004-2005

ACTION _____

- F. Vote to approve contract agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and Lorraine M. Auchter for occupational therapist services at a cost not to exceed (\$47.50) per hour school year 2004-2005

ACTION _____

- G. Vote to approve the 2004-2005 contract between Independent School District Number 37, Oklahoma County, Oklahoma, and Accent Cleaning Service, Inc. For district-wide custodial services in an amount not to exceed \$221,329.20 Effective July 1, 2004

Encumbrance #13 Fund 11 \$221,329.20

ACTION _____

- H. Vote to approve a contract agreement between Independent School District Number 37, Oklahoma County, Oklahoma, and the State Department of Education to provide (10) classrooms and access to other school facilities as necessary for 2004-Summer Education Program for Refugee/Bilingual students and staff

ACTION _____

- I. Vote to designate Beverly J. Williams to represent the district as equity officer for school year 2004-2005

ACTION _____

15. Vote to approve supplemental appropriations for General Fund and Child Nutrition Program

ACTION _____

16. Vote to approve travel request for Career Technology Instructors (Mae Stevenson, Adam Helms, and A. Shannon Hayes) to attend the Oklahoma Annual Career Technology Conference in Tulsa, Oklahoma, August 3-5, 2004

Encumbrance # 887, 888, 889 Fund 11 = \$1,446.00

ACTION _____

17. Vote to approve travel request for the High Schools That Works team to attend the High Schools That Work staff Development Conference in Atlanta, Georgia July 5-9, 2004. Cost not to exceed \$3,401.56

Encumbrance # 880 through 886 Fund 11 = \$3,401.56

ACTION_____

18. **BOARD POLICIES**

Vote to approve the following proposed revised and new Board Policies

Dispensing Medication, J-10 (Revision)

Medication: Self-Administration of Inhaled Asthma Medication, J-11 (New)

ACTION_____

19. **EXECUTIVE SESSION**

Note: In accordance with Section 307 of the Open Meeting Law, this session is restricted to Board Members and applicable personnel only. Any vote(s) or action(s) as a result thereof shall be made in Open Session following the closed Executive Session.

- A. **Vote to convene into an executive session to evaluate the Superintendent's performance as it relates to the District's Performance for 2003-2004 and confirm goals and objectives for 2004-2005**

ACTION_____

20. **CONVENE TO OPEN SESSION**

- A. **Vote to reconvene into a regular session**

ACTION_____

21. **UNFINISHED BUSINESS**

22. ***NEW BUSINESS**

23. **BOARD MEMBER COMMENTS**

24. **VOTE TO ADJOURN**

*"New Business" is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

This agenda was posted at 4:00 p.m. on the 24th day of June 2004 at the Superintendent's Office, and notice of this meeting was given to the Oklahoma County Clerk on October 14, 2003.

Mary Miller, Executive Assistant to the Superintendent