

**AGENDA**  
**MILLWOOD BOARD OF EDUCATION**  
**December 6, 2004**  
**COMMONS AREA, MIDDLE SCHOOL**  
**6700 MARTIN L. KING AVENUE**  
**OKLAHOMA CITY, OKLAHOMA 73111-7999**

As required by Title 25 of the Oklahoma Statutes, Section 311, notice is hereby given that the Board of Education of Independent School District No. 37, Oklahoma County, Oklahoma, will hold a Regular session on December 6, 2004, at 6:30 p.m., at the Millwood Middle School Commons, Millwood Public Schools, 6700 Martin L. King Avenue, Oklahoma City, Oklahoma.

**CALL TO ORDER**  
**INSPIRATIONAL EXPRESSION**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

1. **APPROVAL OF AGENDA**
2. **APPROVAL OF PREVIOUS MINUTES**  
November 1, 2004
3. **STATEMENT(S) OF PUBLIC CONCERN**
4. **RECOGNITION OF SPECIAL GUEST(S) AND SPECIAL ANNOUNCEMENT(S)**

**SUPERINTENDENT'S REPORT**

5. **Ninth Grade Academy** - **Nannette Thomas, Millwood High School Principal**  
**Avery Gilliland, Millwood High School AP/AD**  
**Jayne Carroll, Millwood High School Teacher**  
**Susan Hollar, Millwood High School Teacher**  
**Rudy Murray, Millwood High School Teacher**
6. **JROTC Command Report** - **Lieutenant Colonel John Corbertt (Ret)**  
**Sergeant Calvin DuBose**  
**JROTC Cadets**
7. **Revised high school Curriculum Course Description Guide (First Reading)**
8. **Board Goals and Objectives for 2005-2011**

**ACTION\_\_\_\_\_**

9. **TREASURER'S REPORT**
10. **PROPOSED EXECUTIVE SESSION**

Note: In accordance with Section 307 of the Open Meeting Law, this session is restricted to Board Members and applicable personnel only. Any vote(s) or action(s) as a result thereof shall be made in Open Session following the closed Executive Session.

**Vote to convene in an executive session to evaluate the Superintendent's professional performance as it relates to her employment status**

**ACTION\_\_\_\_\_**

11. **VOTE TO CONVENE TO OPEN SESSION**

Vote to reconvene into an open session

ACTION\_\_\_\_\_

The Millwood Board of Education uses a consent agenda during school board meetings. Items of a routine nature normally approved at board meetings will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent docket consists of the consideration, review, discussion and possible motion to approve the following items as listed under the appropriate category and identified individually by alphabet.

PERSONNEL

Recommend that the following persons be employed as of the effective date specified; and that contracts or assignment notifications with the appropriate persons herein listed be approved and executed in the name of the District by the superintendent or person designated by her; with all other personnel recommendations, including terminations, leaves, retirements, and resignations.

DECEASED

	<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
12.	Wanda Winrow	Cafeteria Manager/Child Nutrition	November 8, 2004

SUPPORT PERSONNEL RESIGNATIONS

	<u>Name</u>	<u>Position/Site</u>	<u>Effective Date</u>
13.	William K. Henderson	Paraprofessional/Linkages 21	November 1, 2004

ACTION\_\_\_\_\_

SUPPORT PERSONNEL TEMPORARY EMPLOYMENTS

	<u>Name</u>	<u>Position/Site</u>	<u>Salary</u>	<u>Effective Date</u>
14.	Stephanie Booker	Office Manager/High School	\$21,662.42 (Prorated)	December 1, 2004

ACTION\_\_\_\_\_

15.	Rita D. Fontena	Classroom Assistant/Prek-8	\$15,523.06 (Prorated)	November 29, 2004
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ACTION\_\_\_\_\_

16.	Laurice Thompson	Classroom Assistant Prek-8	\$14,017.68 (Prorated)	November 29, 2004
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ACTION\_\_\_\_\_

17.	Shun Walton	Classroom Assistant/Prek-8	\$14,877.90 (Prorated)	November 29, 2004
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ACTION\_\_\_\_\_

18.	Terry D. Williams	Bus Driver/Transportation	\$4,485.12	November 3, 2004
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ACTION\_\_\_\_\_

19. LINKAGES 21 TEMPORARY EMPLOYMENTS 2004-2005

	<u>Name</u>	<u>Position/Site</u>	<u>Salary</u>	<u>Effective Date</u>
a.	Sarah Burdine	Paraprofessional	\$10.00 per hour	November 16, 2004
				ACTION _____
b.	Laya Muhammed Ford	Paraprofessional	\$10.00 per hour	November 16, 2004
				ACTION _____

20. APPROVAL OF ENCUMBRANCES AND PAYROLL 2004-2005

General Fund #11	408 - 457	\$71,280.44
Building Fund #21	60 - 65	\$3,681.70
Child Nutrition #22	59 - 62	\$4,800.00
Bond Fund #31	9 - 14	\$39,099.99

ACTION \_\_\_\_\_

PROPOSED GENERAL BUSINESS

21. Vote to approve agreement between Millwood Independent School District Number 37, Oklahoma County, Oklahoma and Eagle Ridge Institute to provide school-based counseling service to students of Millwood School District.

ACTION \_\_\_\_\_

22. Vote to approve Out-of-District Travel for two Board members to attend the 32<sup>nd</sup> Annual Federal Relations Network Conference, January 29 through February 1, 2005, in Washington, D.C. Amount not to exceed \$5,150.00

Encumbrance Numbers 458, 459, 460, 461 Fund 11 \$5,150.00

ACTION \_\_\_\_\_

23. Vote to approve licensed product agreement between Millwood Independent School District Number 37, Oklahoma County, Oklahoma and Computer Information Concepts, Inc. (CIC) in an amount not to exceed \$7,425.00

ACTION \_\_\_\_\_

24. Vote to approve the transfer of \$2,043.00 from the Millwood High School Spanish subaccount 0045 to Millwood PreK-8 Art subaccount 0382

ACTION \_\_\_\_\_

25. Vote to adopt proposed Board policy J-05, Student Travel and Expense Reimbursement

ACTION \_\_\_\_\_

26. Vote to approve proposed revision for Board policy G-05, Staff Travel and Expense Reimbursement

ACTION \_\_\_\_\_

27. Proposed revisions for Policy I-12, Graduation Requirements (First Reading)

28. **PROPOSED EXECUTIVE SESSION**

Note: In accordance with Section 307 of the Open Meeting Law, this session is restricted to Board Members and applicable personnel only. Any vote(s) or action(s) as a result thereof shall be made in Open Session following the closed Executive Session.

**Vote to convene in executive session to discuss negotiations concerning employees and representatives of employee groups for 2004-2005 school year.**

ACTION \_\_\_\_\_

29. **CONVENE TO OPEN SESSION**

a. **Vote to reconvene into open session**

ACTION \_\_\_\_\_

b. **To consider a possible motion on the 2004-2005 Collective Bargaining Agreement between the Board of Education of Independent School District No. 37, Oklahoma County, Oklahoma, and the Millwood Federation of School Employees, Local 3880**

ACTION \_\_\_\_\_

30. **UNFINISHED BUSINESS**  
**\*NEW BUSINESS**

31. **BOARD MEMBER COMMENTS**

32. **VOTE TO ADJOURN**

\*"New Business" is any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

This agenda was posted at 4:00 p.m. on the 2<sup>nd</sup> day of December 2004, at the Superintendent's Office, and notice of this meeting was given to the Oklahoma County Clerk on October 14, 2003.

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Mary C. Miller, Executive Assistant to the Superintendent